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# Letter of Recommendation

Instructions for applicant: Fill out part I on the upper part of this form and sign it.

**Instructions for the recommended**: Complete all remaining parts and sign the letter of recommendation. Have this form filled out by the person who offers the recommendation and asks him/her to send it directly to the School of Law, Admissions Office, Pontifical University of Puerto Rico, 2250 Boulevard Luis A. Ferrer Aguayo Suite 633, Ponce, P.R. 00717-9997.

## I Applicant Information

A. Name of Applicant

Term and semester wish to begin studied \_\_\_\_\_20 \_\_\_\_

B. Right of access to the information

\_\_\_\_\_I waive my right to know the content of this letter of recommendation.

\_\_\_\_\_I do not waive my right the content of this letter of recommendation.

Signature of Applicant:

#### II. Information of the person who recommends

Name:	Position		
Institution:	Telephone: Res	Off	
Postal Address:			
City	State	Zip Code	

### III. Knowledge of the applicant

I have known the applicant for a period of \_\_\_\_\_\_

I have associated with him/her in my position as:





#### **IV.** Evaluation of the applicant

In each space provided below, write the number that corresponds to the term that best describes the capability of the applicant. Use the following scale:

- 5 Exceptional (Among the best you have known during your professional life)
- 4 Excellent (Among the best in his/her group –top 10%)
- 3 Good (Above average From 11-20%)
- 2 Average (From 20-30%)
- 8 Not observable
- 9 Not applicable

Knowledge of his/her field of specialization	Responsibility
Intellectual capacity	Probability of success in graduates studies
Motivation and perseverance to reach his/her	<u>Community reputation</u>
goals	Skill in oral expression (Spanish)
Ability to carry out independent work	Skill in oral expression (English)
Capacity to work in groups	Skill in written expression (Spanish)
Ability to do research	Skill in written expression (English)
Analytical ability	General evaluation
Moral character	

V. Comments or suggestions that can be help to the Committee on Admissions in the evaluation of the candidate.

Date	Signature